

INSTRUCTION SHEET

UNITED STATES 2022 CENSUS OF AGRICULTURE

Your report is due February 6, 2023

Who Should Report?

A reply is required from EVERYONE who receives a report form, including persons who operated a farm, ranch, or other agricultural farm or ranch in 2022, anyone who has any agricultural activity, as well as those who were not involved in agriculture. You may complete your report form online. Go to www.agcounts.usda.gov and enter your unique 12-digit survey code from the Census mailing label. More Census information is on the Internet at www.agcensus.usda.gov.

If you do not complete the form online or return your report form by mail, you will continue to receive contacts from us.

It is important to include all federal trust lands that you consider part of your farm or ranch.

If you were a landlord only and rented out all your land, complete the front page, Section 1, and Section 26 on the back page of the enclosed report form and return it in the preaddressed envelope. If you were a landlord but still operated other land yourself, you should complete the entire report form for that land which you operated.

If you had no land, no livestock, and no agricultural farm or ranches, return the report form with a note indicating your status on the front of the form below the address label.

Partial Year Farm or Ranch - If you stopped farming, ranching, or producing agricultural products during 2022, complete the report form for the portion of the year that you did farm. Write "Stopped farming during 2022" and the date you stopped below the address area. Mail the completed report form in the return envelope. If the person whose name is on the label was deceased during 2022, complete the form for the portion of the year that they farmed, and write a note.

Involved in More Than One Farm or Ranch - If you made decisions for more than one farm or ranch, you may have received a report form for each farm or ranch. Provide information for each farm or ranch on a separate form. To obtain additional report forms, or if you have questions, please call the toll-free help line at 1-888-424-7828.

Partnership Farm or ranch - Complete only ONE form for the entire partnership's agricultural farm or ranch and include the entire farm or ranch on that one form. If you made day-to-day decisions for another farm or ranch, complete a report form for each separate farm or ranch. We have listed all known partners below the address area to assist in defining the farm or ranch. Make any necessary corrections to these names.

If you owned farm or ranch land in 2022 that was idle and NOT rented out, you should complete and return the report form. If all the cropland was enrolled in conservation programs like CRP, complete the form and include these acres.

Specialty Commodities - Traditional or Indian corn, horses, bees, elk, emus, mink, fish, nursery, hemp, etc., are an important part of the agriculture industry. Report for all commodities, regardless of the amount of production or sales you had in 2022.

Land in Federal conservation programs in 2022 - If you had land in the Conservation Reserve Program (CRP), Wetlands Reserve Program (WRP), Farmable Wetlands Program (FWP), or Conservation Reserve Enhancement Program (CREP) and you made the decisions on the acres, include the conservation land on the report form in Sections 1, 2, and 18.

Received More Than One Report Form for the Same Farm or ranch - If you received more than one report form for the same farm or ranch, complete only ONE form per farm or ranch. Write "Duplicate" below the address area of each extra form. Return all forms in the same return envelope with your completed form so that we can correct our records.

Entering Your Responses - Use BLUE or BLACK INK only. Enter your response in the unit requested, i.e., dollars, bushels, tons, etc. When reporting dollars, report in whole dollars only. Convert fractions to decimals. Please print clearly and keep numbers and letters within the white boxes. Mark all applicable Yes/No and None boxes with an "X".

SECTION 1 - ACREAGE IN 2022

Your answers in this section will determine the land (**Acres in "THIS FARM OR RANCH"**) referred to throughout the report form. Include all land associated with your farm or ranch during 2022, whether in production or not. Include all land under permits, all land you owned or rented, during 2022, even if part of the year. Include your home site but exclude other residential or commercial land. Report land in whole acres.

Item 1 (Box A) - Report all land under a PERMIT on federal trust lands or tribal lands on an American Indian Reservation. Include grazing permits and land use permits, home site leases and other permit arrangements.

Item 2 (Box B) - Report all land owned in 2022 whether held under deed, purchase contract or mortgage, homestead law, or as heir/heirress or trustee of an undivided estate. Include all land owned by you and/or your spouse, or by the partnership, corporation, or organization named on the front of the form.

Item 3 (Box C) - Report all land rented or leased by you or your farm or ranch. Include water area leased for aquaculture production. Exclude land used under private, Government grazing permits, or on a fee per head or animal unit month (AUM) basis (Taylor Grazing, Section 3 Bureau of Land Management (BLM) and USDA Forest Service land). BLM Section 15 land leased by your farm or ranch with a specified acreage tract should be included here even though your fees to BLM are paid on an AUM basis.

Item 4 (Box D) - Include all land rented out for any purpose if it was part of the acreage reported in Items 2 and 3. Your tenant(s) will receive a form to report production for the land they rent. Do not report land placed in conservation programs as acres rented to others. Do not report land used by others on a fee per head or animal unit month (AUM) basis.

Item 4a - Report all land owned by the farm or ranch and rented or leased to others.

Item 5 (Box E) - This is all land you operated at any time in 2022. Land use in Section 2 should be reported for these acres.

Item 6 Total acres equals zero (0) - After completing Section 1, if the acres in Item 5, BOX E equal zero and you did not raise or own any livestock, aquaculture, or poultry in 2022, write a description of land use in the space by question 6. Complete Section 26 and mail the report form in the return envelope.

Item 9 - 12

Complete these items if any of your cropland or livestock was on an American Indian Reservation, Pueblo, or service area in 2022. Include trust acres used, as well as deeded land or land leased from others that was on the Reservation.

SECTION 2 - LAND USE IN 2022

The total acres from Items 1 - 4 entered in Item 5, BOX F should equal the total acres in Section 1, Item 5, BOX E. These acres represent "this farm or ranch" for this census report. **If these two numbers are not the same, please GO BACK and CORRECT your figures.** Do not report any crops grown on land rented or leased to others or worked by others on shares during 2022.

Land used for more than one purpose - Do not report the same acreage in more than one of the listed categories. If part or all of your land was used for more than one listed purpose in 2022, report that land only in the first purpose listed. For example, if you planted and harvested a grain crop and grazed the crop residue in the fall, report the land in Item 1a, farm plots. Do not report those acres again in Item 2c pasture or grazing land.

CRP/WRP and other conservation programs - Report these acres in the items in this section that best describe them. For example, CRP land may be reported in cropland harvested, cropland idle, or woodland not pastured depending on its use.

Item 1a - Land maintained for orchards or vineyards is included even if the crop failed or the trees or vines are not of bearing age. Abandoned acres of orchards or vineyards which are not

maintained for production should be reported in Item 1d. Harvested cropland includes acres of trees for fruit, nuts, and berries along with acres of grape vines, Christmas trees, and short rotation woody crops in production. Do not include the area harvested for timber or firewood. If more than one crop was harvested from the same land in 2022, report that land as cropland harvested only once.

Item 1b - Include land you intended to harvest but had to abandon or where the crop failed.

Item 1c - Include cropland left unseeded for the 2022 harvest and tilled summer fallow, or treated with herbicides to control weeds and conserve moisture. Include cropland summer fallowed in 2022 even though it may have been planted to wheat, etc., for the 2021 harvest.

Item 4 - Include water area leased for the production of aquaculture.

SECTION 3 - LAND USE PRACTICES

Item 1b - Land drained by ditches refers only to manmade ditches installed to improve drainage, not natural waterways.

Item 1c - A conservation easement limits the right to develop the land, now and in the future.

Items 2a through d - Include all cropland acres planted in the farm or ranch with the practice, not just cropland harvested. Conservation tillage leaves 30 percent or more of the soil surface covered by crop residue after planting. Reduced tillage leaves between 15 and up to 30 percent of the soil surface cover by crop residue. Conventional tillage has leaves less than 15 percent of the soil surface covered.

SECTION 4 - IRRIGATION

Report land equipped for irrigation and its use. Exclude land used for aquaculture unless the same land was used to grow crops as well. If the same land is irrigated multiple times, it should only be counted once.

Item 2 - Report all acres of irrigated harvested cropland, including acres with orchards (bearing or not), acres with perennial crops, and land with crops under protection.

Item 3 - Report all acres of irrigated other land, including pasture, rangeland, failed cropland, and all other non-harvested cropland. Excludes woodlands, woodland pasture, wastelands, livestock facilities, ponds, and roads.

Item 4 - Include all acres irrigated in 2022 (Items 2 and 3) and acres that could have been irrigated in 2022 using the existing irrigation systems available regardless of water rights.

SECTION 5 - TYPE OF ORGANIZATION

Item 2 - The number of households that share in the net farm income are those households involved with the day-to-day decisions and not those households that received funds because they are landlords, custom equipment operators, or provide other supplies that are listed in Section 21, Production Expenses.

Use the following definitions to determine the type of organization for this farm or ranch. A farm or ranch organized as a Limited Liability Company (LLC) may fall into any of the categories.

Family or individual operation - Farm or business organization controlled and operated by a family or an individual (sole proprietor). Include family farm or ranches that are not incorporated and not operated under a partnership agreement. Report family corporations under "Incorporated under state law."

Partnership operation - Two or more persons who operate a farm or ranch together and share work and profits. Co-ownership of land by spouses or joint filing of income tax forms by spouses does not constitute a partnership unless a specific agreement to share contributions, decision making, profits, and liabilities exists. Production under contract or under a share rental agreement does not constitute a partnership.

Incorporated under state law - A corporation is a legal entity or artificial person created under the laws of a state to carry on a business, including family corporations. Exclude cooperatives, even if they are incorporated.

Other - Estate or trust, government facility, grazing association, American Indian Reservation, university farm, prison farm, institution run by a government or religious entity, cooperatives (an incorporated or unincorporated enterprise or an association created and formed jointly by the members), etc.

SECTION 6 - PERSONAL CHARACTERISTICS

This section collects information about the persons making

decisions for this farm or ranch.

Item 1 - Enter the number of men and the number of women involved in decisions for this farm or ranch. Do not report minor-aged children who only worked on the farm.

Item 2 - Complete one column for each person involved in making decisions for the farm or ranch for up to four persons. If there were more than four, answer for the four individuals most involved in the decision making for this farm or ranch.

REPORTING VALUE OF SALES

Report the value of all crops and livestock sold from this farm or ranch in 2022 in the appropriate commodity section. Report the sales in 2022 regardless of the year crops were harvested or raised. Include the value of your landlord's share of the commodities harvested. Report livestock as sold that you owned and moved to someone else's farm or ranch for further feeding, such as cattle. Report the gross value before the deduction of expenses, marketing charges, hauling fees, other fees, or income taxes. Include payments received in 2022 from cooperatives or marketing organizations for crops produced on this farm or ranch regardless of the year in which the crops were harvested. Also, include as sales your estimate of the value of any crop or livestock removed from this farm or ranch in trade of services, such as baled hay for labor or other services. Report the total value you received for animals and poultry sold from this farm or ranch in 2022, without deducting production or marketing expenses (costs for feed, livestock purchase price, hauling, selling, etc.).

Exclude:

- Proceeds from CCC loans or other government payments.
- The value of sales of any cattle, hogs, or poultry owned by you but kept and sold from a location you did not operate.
- The value of commodities grown under a production contract.

SECTION 7 - FIELD CROPS

Acres harvested - Enter the acres harvested in 2022. Round fractions to whole acres except for traditional or Indian corn, tobacco, and hops, where tenths should be reported.

Crops names not listed - For those seed or field crops not listed in the table that fall into Other field crops (code 752) categories, please specify each crop on a separate line in the table along with the requested data.

Total production harvested - If your unit of measure is different than the unit requested on the report form, convert your figure for the production harvested to the unit requested. If the harvest was incomplete by December 31, 2022, estimate the total production to be harvested.

Acres irrigated - Report the irrigated harvested acres only once, even if the crop was irrigated multiple times during the growing season.

Double cropping - If two or more crops were harvested from the same land (double cropping), report the total acres and production of each harvested crop.

Interplanted crops - If two crops were grown at the same time in alternating strips in the same field, report the acreage of the field used for each crop.

Skip row planting - If a crop was planted in an alternating pattern of planted and non-planted rows, such as two rows planted and two rows skipped, report the acreage occupied by the crop and report the skipped portion as cropland idle in Section 2, Item 1d. If you rented land under a share arrangement, include your landlord's share of the crop in value of sales.

SECTION 8 - HAY AND FORAGE CROPS

Include hay and forage from alfalfa, wild or native grasses, and hay or forage from clovers, small grains, soybeans, and peanuts. Report production in tons or, for dry hay, bales and weight per bale. Any pasture or conservation land that had hay cut from it should be reported as cropland harvested in Section 2, Item 1a.

SECTION 9 - VEGETABLES, POTATOES, AND MELONS

Item 4 - Report acres harvested for individual crops. If the same crop was planted more than once during the year on the same field, report the sum of the acres harvested during 2022. For example, if 4 acres were planted to lettuce and harvested, then replanted to lettuce and harvested, report 8 acres of lettuce in Item 4 but only 4 acres in Item 2. Report vegetable seeds grown without protective cover in Item 4 using the crop code that best describes the vegetable.

SECTION 10 - SHEEP AND GOATS

Report goats based on utilization regardless of breed. Report pounds of wool shorn and mohair clipped in 2022 only.

SECTIONS 11, 12, AND 14 - HOGS AND PIGS, CATTLE AND CALVES, AND CHICKENS AND TURKEYS

Include all animals on this farm or ranch on December 31, 2022 owned by you, raised by you under contract, or kept by you for others. Include animals owned by you on unfenced lands, National Forest Land, Indian Reservation Land, cooperative grazing association land, or rangeland administered by the Bureau of Land Management on a per head, animal unit month (AUM), or lease basis. Animals in transit on December 31, 2022, should be reported by the person who had control of the animals on that day. Animals on a fee per head or animal unit month basis should be reported by the animal owner and not the landowner.

Contract and custom feeding farm or ranches - Report numbers of all animals or poultry on this farm or ranch on December 31, 2022. Animals and poultry kept on a contract or custom basis and moved or sold from this farm or ranch in 2022 should be reported as sold. Do NOT include fees received for commodities produced under a production contract.

Cattle, hogs, and poultry to exclude from the report form - Exclude animals or poultry kept on land rented to others or kept under a share arrangement on land rented to others. Exclude animals quartered in feedlots that were not located on this farm or ranch. Do not report the sales of animals bought and then resold within 30 days.

Number sold - Report all animals and poultry sold or moved from this farm or ranch in 2022, regardless of ownership or who shared in the receipts. Include animals sold for a landlord or given to a landlord or others in trade or in payment for goods or services. Do not report number sold of any hogs and pigs, cattle and calves, or poultry owned by you that were kept and sold from a location that you did not operate.

Number moved from this farm or ranch - For animals and poultry moved from this farm or ranch to another, such as for further feeding, report them as "sold." Cattle moved are not considered sold if they were moved to another farm or ranch for a short term, such as for winter wheat or corn stubble grazing, or during the winter to public grazing land. Exclude animals when moved for grazing on public or private AUM.

Cattle in feedlots - Exclude the following for this item: cattle and calves sold or moved off the farm or ranch for further feeding, veal calves or any calves weighing less than 500 pounds, cull or dairy cows fed only the usual dairy ration before being sold, and all cows and bulls.

SECTION 13 - HORSES, PONIES, MULES, BURROS, AND DONKEYS

Exclude horses owned by this farm or ranch but stabled elsewhere. Horses, mules, burros and donkeys that are on this farm or ranch should be reported regardless of ownership. Exclude feral equine.

SECTION 15 - OTHER POULTRY, LIVESTOCK AND LIVESTOCK PRODUCTS

Item 2 - Report the sales of only live animals. Report the gross value of sales for other poultry and livestock.

Item 3 - Include pelts from mink and rabbits.

Item 4 - Report eggs other than from chickens and turkeys.

Item 5 - Report the number of any other poultry hatched. Chickens and turkeys hatched should be reported in Section 14 - Chickens and Turkeys.

SECTION 16 - OTHER FARM COMMODITIES AND PRACTICES

Item 1 - Report only if there was a combined total of 20 or more trees and vines whose production was for sale. Exclude abandoned acres of orchards or vineyards which should be reported in Section 2, item 1d. Do not include acres harvested for personal or home use.

Item 2 - Do not include any berry acres used for personal or home use.

Item 3 - Report if there were any nursery, greenhouse, floriculture, sod, mushrooms, vegetable seeds, propagative materials grown for sale.

Item 4 - Report if there were any cultivated Christmas trees cut or to be cut in future years, short rotation woody crops in production whether or not they were harvested in 2022, or maple taps.

Item 5 - Report if there was any organic production raised under the National Organic Program (NOP) standards or acres transitioning for future NOP production.

Item 6 - Report if this farm or ranch had any aquaculture in 2022.

Item 7 - Report if any acres were rented from others on a cash basis. Exclude cash rent arrangements on federal trust lands or per head or AUM arrangements.

Item 8 - Report if there were any wind turbines, solar panels, methane digesters, or any other renewable energy producing systems, regardless of ownership. Include the value of energy sold from this operation in Section 22, Item 7.

Item 9 - A production contract is an agreement between a grower and contractor (integrator) that specifies that the grower will raise an agricultural commodity and that the contractor will provide certain inputs such as seed, livestock, etc. The grower receives a payment or fee from the contractor, generally after delivery, which is less than the full market price of the commodity.

SECTION 17 - FARM LABOR

Report the number of paid and unpaid farm or ranch workers who performed agricultural labor on this operation in 2022. Exclude contract labor except where specified (see Item 2). Include family members (paid and unpaid). Include workers such as bookkeepers, office workers, maintenance workers, etc., if their work was primarily associated with agricultural production on this operation.

Item 1 - Include any short term or temporary workers who may have worked only a few days. Exclude contract labor.

Item 2 - Report the number of migrant workers who worked on the operation for any length of time during 2022. Include both hired and contract labor. The definition of a migrant worker is a farm worker whose employment requires international or domestic travel that prevents the worker from returning to his or her permanent place of residence the same day.

SECTION 18 - CROP INSURANCE, CONSERVATION RESERVE PROGRAM AND OTHER GOVERNMENT PROGRAMS

Item 1 - Report all acres covered by any crop insurance policy in 2022. Include land in pasture insurance programs, and acres covered by guaranteed revenue policies.

Item 2 - Report all acres enrolled in a conservation program on September 30, 2022.

Items 2a - For conservation program acres, record the amount received in 2022.

Items 3 and 4 - Record agricultural program payments received in 2022.

Item 5 - Report the amount received for commodities placed under a Commodity Credit Corporation (CCC) loan during 2022. Include any amount received, even if the commodity was redeemed or forfeited prior to December 31, 2022. Exclude CCC loans to build crop storage facilities.

Item 6 - Report the total amount to repay CCC loans in 2022, regardless of the crop year the loan was made.

SECTION 19 - FOOD MARKETING PRACTICES

Include only edible agricultural products sold directly for humans to eat or drink, such as fruit, eggs, milk, meat, etc. Report only products grown or raised on this operation. Exclude products that you bought and resold within 30 days and non-edible products such as live animals, hay, cut flowers, nursery products, etc.

SECTION 20 - PRACTICES

Item 1 - Include internet access for farm use if either the farm or ranch or the producer's residence has access. Access includes internet via a cellular data plan on a smartphone or mobile device.

Item 2c - *Alley Cropping* is the growing of annual or perennial crops between rows of trees. The agricultural crop generates annual income while the tree crop matures. *Silvopasture* combines timber, livestock and forage production on the land. Trees provide longer-term returns, while livestock generates an annual income. *Forest farming* is the intentional management of woodlands to grow non-tree crops such as mushrooms, berries, and root crops under trees. *Windbreaks* are rows of trees and shrubs used to slow wind to protect soil, crop, or livestock, or for visual screening and shade. *Riparian forest buffers* are natural or planted trees, shrubs and grasses adjacent to water bodies to protect water resources from non-point source pollution.

SECTION 21 - PRODUCTION EXPENSES

Include farm production expenses paid by you or your landlord(s) for crops, livestock, or poultry produced on this farm or ranch in 2022 in Items 1 through 16. Include expenses associated with the generation of farm-related income reported in Section 22. Include expenses incurred in 2022 even if they were not paid in 2022. Estimate if exact figures are not known.

Contract growers or custom feeders - Do not report as production expenses the value of inputs provided by the contractor or livestock owner.

Item 2 - Include surfactants and oils and other products used to increase a chemical's effectiveness.

Item 6 - Report the purchase cost of all grains, silage, hay, commercially mixed and premixed feeds, ingredients, concentrates, etc., fed to livestock or poultry on this farm or ranch. Contract livestock and poultry growers should not report the value of feed that was provided by a contractor. Do not report the value of feed raised and fed on this farm or ranch as an expense.

Item 9 - Include the cost of repairs and upkeep of farm machinery, vehicles, buildings, fences, and other equipment used in the farm business. Include expenses for repairs to machinery and equipment used only for customwork if income from those machines is reported in Section 22. Exclude repairs to vehicles not used in the farm business. Exclude expenditures for the construction of new buildings or the cost of additions to existing buildings.

Item 10a - Include labor expense for the farm business for gross salaries and wages, commissions, dismissal pay, vacation pay, and bonuses paid to hired workers, family members, hired managers, administrative and clerical employees, and salaried corporate officers. Include cost for benefits such as employer's social security contributions, unemployment compensation, worker's compensation insurance, employer paid life and medical insurance expense, pension plans, etc.

Item 10b - Include the labor costs of workers furnished on a contract basis by labor contractor, crew leader, or cooperative for harvesting vegetables or fruit, shearing sheep, or similar farm activities. Report costs for repair work done by a construction contractor in Item 9. Report the cost of customwork or machine hire in Item 11.

Item 12a - Exclude rent paid for operator dwelling or other nonfarm property. Exclude the value of shares of crops or livestock paid to landlords.

Item 13 - Report all interest expenses paid in 2022 for the farm business. Include interest paid on CCC loans in Item 13b. Exclude interest associated with activities not related to production of crops or livestock on this farm or ranch, such as land or buildings rented to others, packing sheds, or feed mills that provided services to others. Exclude interest on owner/operator dwelling where the amount is separated from the interest on the land and buildings on this farm or ranch.

Item 14 - Include real estate property taxes you paid on the acres and buildings you owned and used in the farm business and property taxes on equipment or livestock. Exclude property taxes on land or buildings rented to someone else, or property taxes paid on other property not associated with the farm business.

SECTION 22 - INCOME FROM FARM-RELATED SOURCES

Report gross dollar amounts received before taxes and expenses.

Item 2 - Exclude rental income from nonfarm property.

Item 3 - Include only those forest products cut from this farm or ranch, not items cut from other nonfarm timber acreage. Exclude income from a sawmill business.

Item 7 - Include pollination fees.

SECTION 23 - FERTILIZERS, CHEMICALS, AND SOIL CONDITIONERS APPLIED

Fertilizer - Report acres on this farm or ranch on which commercial fertilizer was applied during 2022 only once, even if multiple applications were made. Estimate the acreage for spot treatments.

Chemicals - Include acres on which custom application of chemicals was applied. If multiple applications of chemicals for the same purpose (for example, herbicides) were applied on the same acres, report the acreage only once. If chemicals were applied for different purposes, report the acres for each purpose on which the chemicals were applied. Report agricultural

chemical expenditures in Section 21, Item 2. Estimate the acreage for spot treatments.

SECTION 24 - MACHINERY AND EQUIPMENT

Report the total on this farm or ranch, or normally on this farm or ranch and normally used on this farm or ranch, in the first column. Do not report obsolete or abandoned equipment. In the second column, report only the number manufactured in the last five years.

SECTION 25 - MARKET VALUE OF LAND, BUILDINGS, MACHINERY, AND EQUIPMENT

Item 1 - Estimate the value of the land, houses, barns, and other buildings for each of the three listed categories if they were sold in the current market. The real estate tax assessment value should not be used unless that value represents a full market value assessment and the land, house, and buildings could reasonably be assumed to be sold at that price. Do not deduct real estate marketing charges from your estimate. Report the total value, not the value on a per acre basis.

Item 2 - The estimated market value refers to all machinery and equipment kept primarily on this farm or ranch and used for the farm business. Report the value in its present condition, not the replacement or depreciated value. Include mobile implements, hand tools, and office supplies. Permanently installed equipment or equipment that is an integral part of a building should be included as a part of the value of land and buildings and reported in Item 1.

SECTION 26 - CONCLUSION

Item 1 - If the agricultural activity on your farm or ranch might be identified under a different name than is printed on the front of the form (for example, a farm name or another partner), please provide these names.

Item 2a - All farms and ranches should receive their own forms to complete. If you operated another farm or ranch, indicate whether you received a form for that farm or ranch.